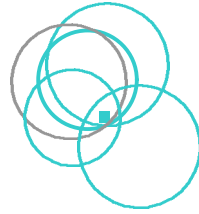


# Rhyddings SRB Structure - Overview



## Years 7 - 9

Weekly tutorials with SRB co-ordinator – usually 1 hour per week, but varies according to need and circumstances.

Tutorials may include:-

- homework monitoring
- literacy programmes
- numeracy programmes
- attendance monitoring
- learning support
- fire-fighting

## Years 10 & 11

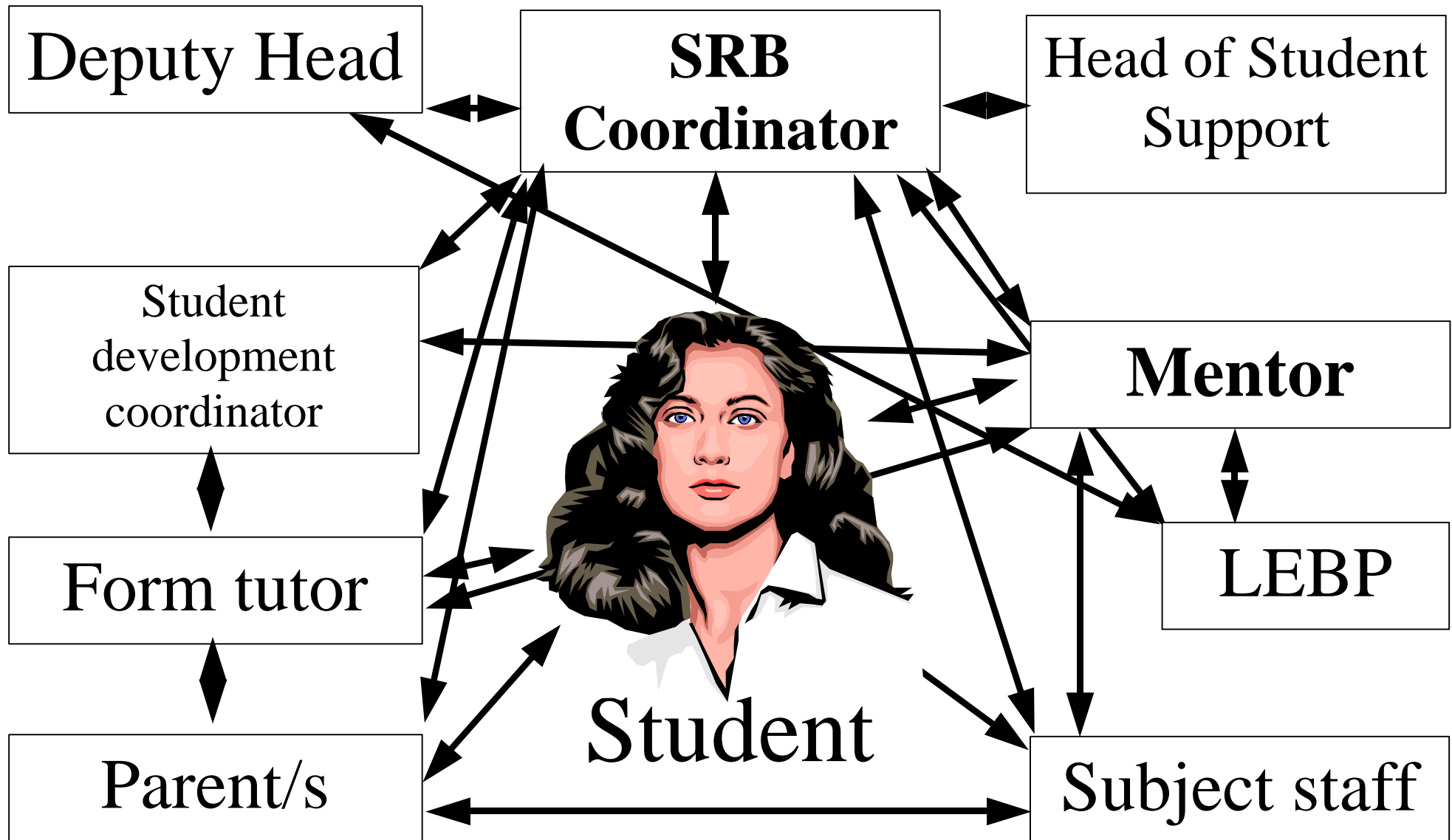
Weekly tutorials as Years 7-9.

Tutorials may include:-

- homework monitoring
- coursework monitoring and support
- literacy programmes
- numeracy programmes
- attendance monitoring
- fire-fighting
- business and industry mentoring
- work experience support



# The Rhyddings SRB Web





# Communication

## **SRB Coordinator & Student**

- 1-1 tutorials
- notes in register
- phone
- texting
- email

## **SRB Coordinator and Mentor**

- 1-1 mentoring debrief
- mentor group meetings
- email
- phone
- texting

## **SRB Coord. and Form tutor**

- informal 1-1
- notes in pigeon holes
- email
- formal SRB reviews

## **SRB Coord. and Year Coord.**

- 1-1 informal
- 1-1 formal for review / selection
- copies of reviews
- copies of letters to parents

## **SRB Coordinator and Parent/s**

- |                     |                    |         |
|---------------------|--------------------|---------|
| • in-school meeting | • parents' evening | • phone |
| • home visits       | • letters / flyers | • email |



# Business & Industry Mentoring Overview

## **Who?**

Currently 16 mentors work with Y8 to Y11.

Existing mentors are from a range of business types and the local community.

## **When?**

Mentoring meetings are held at a frequency between once a week to once a month. Mentor group meetings for mentors and SRB co-ordinator are held once per term.



## **Where?**

Mentors use one of the small rooms in the Student Support Suite, or, if these are in use, their student finds another room around school for the meeting. There is a file in the SSS for mentors to note the time of next meeting. Meeting times are also kept in an on-line calendar which the co-ordinator may access from any location with an internet connection.

## **Communication**

Phone, email, texting, in person.  
A record of contact is kept by the mentoring co-ordinator.